Submitting Your Interim Research Performance Progress Report

Effective February 9, 2017, if the recipient organization has submitted a renewal application on or before the date by which a Final Research Performance Progress Report (Final-RPPR) would be required for the current competitive segment, then submission of an "Interim RPPR" via eRA Commons is now required. Based on this requirement, the NIH will discontinue the policy for renewal applications whereby, "whether funded or not," the progress report contained in the renewal application may serve in lieu of a separate final progress report.

In the Interim-RPPR recipients will be required to adhere to the new requirement to report on Project outcomes. This section will be made publicly available, thus allowing recipients to provide the general public with a concise summary of the cumulative outcomes or findings of the project (analogous to the Project Summary/Abstract section of the competing application) at the end of a competitive segment.

An Interim-RPPR link for the grant will appear in the Status tab in eRA Commons after the period of performance end date has passed. In the event that the renewal application is funded, NIH will treat the Interim-RPPR as the annual performance report for the final year of the previous competitive segment. If the renewal application is not funded, the Interim-RPPR will be treated by NIH staff as the institution's Final-RPPR.

The format of the Interim RPPR is the same as the current annual RPPR, making it easier for recipients to navigate through the Interim RPPR, based on familiarity with the existing format of the annual RPPR.

Differences between Interim/Final RPPR and the annual RPPR are few:

- In the Interim/Final RPPR, only Section D.1 is required in the Participants section
- Sections F: Changes and Section H: Budget are not part of the Interim RPPR
- Section I: Outcomes is new. Section I is required for both the Interim RPPR

Since a renewal application is competitive, there is no guarantee it will be funded. Therefore the following scenarios should be noted:

Competing Renewal Application Status	Action	
Not submitting a Competing Renewal application	Submit a **Final** RPPR no later than 120 days from the project period end date	
Submitting a Competing Renewal application	Submit an **Interim** RPPR no later than 120 days from the project period end date	
	Funded	**Not Funded**
	The Interim RPPR is accepted as the annual RPPR	The Interim RPPR is accepted as the Final RPPR

To submit your Interim RPPR:

1. Select the *Interim RPPR* link for the grant from *Status* search results.

   The *Interim RPPR* link will appear for both the Principal Investigator (PI) and the Signing Official one day after the budget period end date and before the award moves to Closeout.

2. Clicking the *Interim RPPR* Link opens the *Interim RPPR Menu* screen:

Interim RPPR Menu ❓

Application Information	
Grant Number:	5R21HL123456-02
Institution:	STARFLEET ACADEMY, MEDICAL RESEARCH
PD/PI Name:	Kirk, Tiberius J
Project Title:	Andronesian Encephalitis Can Lead to Genetic Degeneration
Due Date:	N/A
Current Reviewer:	
Status:	Not Started

| Initiate | Edit | Check for Errors | View | View Routing History | Route | Recall | Submit | Cancel |

3. Click the **Initiate** button to create the Interim RPPR.

   The Final RPPR Menu will then change, providing the user with the option to **Edit** the Interim RPPR:

Interim RPPR Menu ❓

The RPPR has been successfully initiated.

Application Information	
Grant Number:	5R21HL123456-02
Institution:	STARFLEET ACADEMY, MEDICAL RESEARCH
PD/PI Name:	Kirk, Tiberius J
Project Title:	Andronesian Encephalitis Can Lead to Genetic Degeneration
Due Date:	N/A
Current Reviewer:	McCoy, Leonard B
Status:	PD/PI Work in Progress

| Edit | Check for Errors | View | View Routing History | Route | Recall | Submit | Cancel |

4. Clicking **Edit** opens the navigation to the various sections of the Interim RPPR:

A. Cover Page ❓

Save   Cancel

Grant Information	A.4 Recipient Organization Information

Grant Number: 5R21HL123456-02

Project Title: Andronesian Encephalitis Can Lead to Genetic Degeneration

A.1 Program Director/Principal Investigator (PD/PI) Information ❓

Name: Kirk, Tiberius J

E-mail: IamKirok@sfa.ea.edu

Phone: (111) 555-1701

A.1.a

Is there a change of contact PD/PI on a multiple-PI award?

◉ N/A ○ Yes ○ No

If yes, provide the eRA Commons ID of the new contact PD/PI

[_____] ❓

A.1.b Not Applicable

A.2 Signing Official Information

Name: [_____ ▽]

E-mail:

Phone:

A.3 Administrative Official Information

Name: [_____ ▽]

E-mail:

Phone:

Organization Name: STARFLEET ACADEMY, MEDICAL RESEARCH

Address: STARFLEET ACADEMY, MEDICAL RESEARCH
1 WARP SPEED DRIVE
SAN FRANSISCO CA 09876

DUNS: 987654321

EIN: 1234567890A1

Recipient ID: ❓ [_____]

Project/Grant Period

Start Date: 08/15/2011   **End Date:** 05/31/2013

Reporting Period

Start Date: 06/01/2012   **End Date:** 05/31/2013

Requested Budget Period

Start Date: 06/01/2012   **End Date:** 05/31/2013

Report Frequency: [Annual ▽]   **Other Frequency:** [_____]

Save   Cancel   A Cover Page | B Accomplishments | C Products | D Participants | E Impact | G Special Reporting Req | I Outcomes
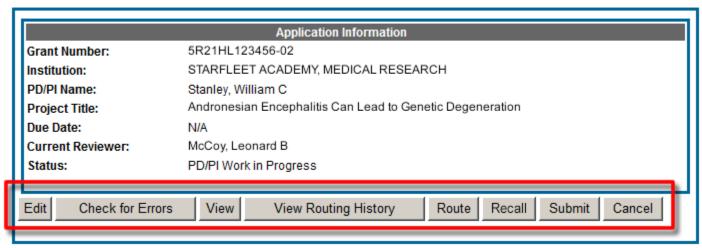
5. Complete each section as required. See [How to Do I Fill Out the RPPR Forms](#) for help completing each section.

   Be sure to click **SAVE** when moving between sections or unsaved data may be lost.

   When done, click **Cancel** to return *Interim RPPR Menu* screen.

   In the *Final RPPR Menu* screen, there are several action buttons at the bottom that you can use to complete the Interim RPPR:

Interim RPPR Menu ❓

Application Information	
Grant Number:	5R21HL123456-02
Institution:	STARFLEET ACADEMY, MEDICAL RESEARCH
PD/PI Name:	Stanley, William C
Project Title:	Andronesian Encephalitis Can Lead to Genetic Degeneration
Due Date:	N/A
Current Reviewer:	McCoy, Leonard B
Status:	PD/PI Work in Progress

Edit | Check for Errors | View | View Routing History | Route | Recall | Submit | Cancel

The **Cancel** button closes the *Interim RPPR Menu* screen.